

UNION CHRISTIAN SCHOOL OF EXCELLENCE

Following CBSE Curriculum

62, Sakthi Nagar, 2nd Avenue, Nolambur, Chennai 600037,

Tamil Nadu, India

Contact No. : +91 73051 75751

E-mail: info@ucsechennai.com

Website: www.unionchristianschoolofexcellence.com



From Darkness to Light

HANDBOOK FOR 2026 – 2027

Name:

Class : **Sec:**

Contact No:

THIS HANDBOOK MUST BE BROUGHT TO SCHOOL DAILY

PERSONAL RECORD

Office Copy

Please Affix
recent stamp
size photo of
the student
with school
uniform

Name.....

Standard..... Section.....

House.....

Admission No..... Year & Class of Joining.....

2nd Language..... 3rd Language.....

Date of Birth..... Aadhaar No.....

Nationality..... Category SC / ST / MBC / BC / OBC / OC

Religion..... Community.....

Blood Group..... Mother Tongue.....

Father's Name.....

Qualification..... Occupation.....

Annual Income.....

Office Phone No..... Mobile No.....

Email id.....

Mother's Name.....

Qualification..... Occupation.....

Annual Income.....

Office Phone No..... Mobile No.....

Email id.....

Residential Address.....

.....

.....

Whether Single Child - Yes / No. Siblings (if any, in the same school)

Name..... Class..... Sec.....

Name..... Class..... Sec.....

I have gone through the rules and regulations as given in the diary.

.....

Signature of the Father

.....

Signature of the Mother

PERSONAL RECORD

Teacher's Copy

Please Affix
recent stamp
size photo of
the student
with school
uniform

Name.....

Standard..... Section.....

House.....

Admission No..... Year & Class of Joining.....

2nd Language..... 3rd Language.....

Date of Birth..... Aadhaar No.....

Nationality..... Category SC / ST / MBC / BC / OBC / OC

Religion..... Community.....

Blood Group..... Mother Tongue.....

Father's Name.....

Qualification..... Occupation.....

Annual Income.....

Office Phone No..... Mobile No.....

Email id.....

Mother's Name.....

Qualification..... Occupation.....

Annual Income.....

Office Phone No..... Mobile No.....

Email id.....

Residential Address.....

.....

.....

Whether Single Child - Yes / No. Siblings (if any, in the same school)

Name..... Class..... Sec.....

Name..... Class..... Sec.....

I have gone through the rules and regulations as given in the diary.

.....

Signature of the Father

.....

Signature of the Mother

PERSONAL RECORD

Student Copy

Please Affix
recent stamp
size photo of
the student
with school
uniform

Name.....

Standard..... Section.....

House.....

Admission No..... Year & Class of Joining.....

2nd Language..... 3rd Language.....

Date of Birth..... Aadhaar No.....

Nationality..... Category SC / ST / MBC / BC / OBC / OC

Religion..... Community.....

Blood Group..... Mother Tongue.....

Father's Name.....

Qualification..... Occupation.....

Annual Income.....

Office Phone No..... Mobile No.....

Email id.....

Mother's Name.....

Qualification..... Occupation.....

Annual Income.....

Office Phone No..... Mobile No.....

Email id.....

Residential Address.....

.....

.....

Whether Single Child - Yes / No. Siblings (if any, in the same school)

Name..... Class..... Sec.....

Name..... Class..... Sec.....

I have gone through the rules and regulations as given in the diary.

.....

Signature of the Father

.....

Signature of the Mother

THE SCHOOL HYMN

We build our School on thee, O Lord;
To Thee we bring our common need;
The loving heart, the helpful word,
the tender thought, the kindly deed.

We work together in thy sight
We live together in Thy love;
Guide Thou our faltering steps aright
And lift our thoughts to Heaven above.

Hold thou each hand to keep it just;
Touch Thou our lips and make them pure;
If Thou art with us, Lord we must
be faithful friends and comrades sure.

We change, but Thou art still the same,
The same good Master, Teacher, Friend;
We change, but, Lord, we bear Thy name
To journey with it to the end.

SCHOOL PRAYER

Almighty God, our Heavenly Father, who are the only source of Light and Heavenly life; send down upon this school the rich gifts of Thy good spirit. Endow its teachers with wisdom, zeal and patience. Inspire its scholars with the spirit of truth, honour and humility. May they grow in grace, and in Thy knowledge day by day. Grant to us all such a cheerful and for bearing spirit, such strength of body, clearness of mind, and purity of heart, that Thy work may be heartily done and Thy Name glorified. Let Thy blessing rest upon us now and Thy Spirit dwell in this place from generation to generation.

Amen

MOTTO OF THE SCHOOL FROM DARKNESS TO LIGHT

Our Vision

At Union Christian School of Excellence, we envision nurturing a generation of young minds who dare to dream, take meaningful action, and excel in every aspect of life beyond academics.

Our Mission

Our mission is to provide a holistic learning experience, that responds to the unique needs of every student. We are committed to delivering high-quality education that nurtures academic excellence while encouraging creativity and innovation through collaborative, hands-on learning.

Guided by Christian values, we strive to build strong moral character and create a supportive environment where students grow intellectually, socially and spiritually.

In every child who enters our school, we seek to instill tolerance, compassion, respect for nature, an appreciation of both local and global perspectives and a lifelong love for learning.

RULES AND REGULATIONS

1. Uniform

- All students must come to school in clean and tidy uniform wearing black shoes & uniform socks on all working days and at school functions.
- Sports uniform must be worn on Wednesdays.
- Boys must maintain their hair trim and neat. Fancy hairstyles and coloured hair is not allowed.
- Hair below shoulder length should be neatly plaited for girls.
- No coloured clips, bands or combs should be worn. Only black ribbon is permitted (Girls).
- No jewellery except a single pair of small ear studs or ear ring may be worn. Nails should be neatly clipped.
- Use of Mehendi, hair colouring, make up, nail polish is not permitted under any circumstances (Girls).

2. Working Hours

Grade	Time
Pre-KG	8:30 AM - 12:10 PM
LKG & UKG	8:30 AM - 12:10 PM
I - V	8:30 AM - 3:20 PM
VI - VII	8:30 AM - 3:20 PM

* Parents to note that your wards can be dropped and picked up only at the School gate.

3. Punctuality and Attendance

Pupils must be punctual to class on every working day. Latecomers should not enter the class without the permission of the Principal. No pupil may absent himself/herself without obtaining leave previously.

All Students should obtain prior permission from Principal before taking leave for more than two days consequently except in the case of sudden illness. Absence on the opening day of a term or after special holidays like Christmas, Deepavali, Pongal etc., without permission from Principal is not granted. In case of sickness, the school authorities must be notified in time and a doctor's certificate must be produced if the absence exceeds 3 days.

Students must bring their leave letter duly signed by the parent the next day of attending the school and submit the same to the Class Teacher which will be duly filed.

4. Discipline

- Irregular attendance, unjustified or unexplained absence, habitual late coming or objectionable behaviour of any kind may result in the removal of the child from school.
- Before and after school hours there should be no loitering outside and around school.
- Children who are picked up after school hours by parents or by the authorized person must do so before 3.30pm. Children during the waiting period must sit at the area designated for the same. No child should be seen loitering in the premises during this time.
- Parents who are deputing another person to drop or pick their ward must submit a letter of authorization with a passport size photograph of the authorized person at the beginning of the academic year to the Class Teacher.
- During dispersal students are asked to make a line outside their class and must come down in a proper and orderly manner.
- Children should move in a line while moving from one class to another and avoid running in the staircase and corridors.
- No purchase should be made from any hawkers or vendors.
- When the school property is damaged or destroyed, a heavy fine will be imposed.
- Disciplinary measures include suspension for a certain length of time, as determined by the Principal.
- The possession of large amount of money, cameras, iPods, electronic devices, MP3 players, cell-phones, expensive watches and jewellery is strictly forbidden.

5. General Rules

- Cars are to be parked only in the areas allowed.
- Food is to be taken only in the places allotted for that purpose.
- Plastic wrappers, papers etc, must be deposited in the dust bins provided and not thrown about in the compound.
- School buildings, equipment and furniture must be used with care.
- No money should be brought to school other than for bus fares or for other immediate necessities.
- Parent / Helper bringing lunch and leaving at the gate are strictly not allowed.
- On rainy days, children should come with raincoats and umbrellas.
- Pupils at all times should show respect to the teaching staff. They should be gentle and polite to their companions.
- Plants and trees should not be mutilated and flowers should not be picked.
- No books (other than those used in class or taken from the school library), periodicals or comics may be brought to the school premises without the permission of the Principal.
- Pupils are not allowed to meet parents or visitors or leave the school premises during school hours without the permission of the Principal.
- A sick child should not be sent to school.
- Mobile phones / gadgets are not permitted in the school even for booking transport. Parents should make alternative arrangement.

6. General Instructions

- Students who wish to take leave for any appointment or function must obtain prior permission.
- Students who want to leave during the working hours of the school on any emergency must get prior permission from the Principal and be picked up only by the Parent.
- Normal uniform must be worn during all the term exams.
- No student is allowed to go in School uniform after school hours for private get-together.
- Visiting friends should be done only under the supervision of the parents. For any violation of this rule the parents will be wholly responsible.

7. Parents' Co-operation

- Parents are requested not to enter the school to speak to the teachers during class hours. Parents who seek information or who wish to make some complaints should do so to the Principal and not to the teacher. They are also requested to meet the Principal and teachers only after the consent of the Principal.
- Kindly provide information about any medical treatment that your ward underwent or is undergoing which will be kept confidential in the Health Records maintained by the School. This is only as an emergency measure and to provide extra care for your ward.
- Parents to ensure that your ward carries snacks, lunch, books, stationery etc along. This cannot be handed over at the gate later.

- Students must strictly follow guidelines laid by the school authorities to prevent any accidents during school hours and utmost care will be taken to prevent such mishaps. If the student does not follow the guidelines that are provided the School cannot be held responsible for the same.
- Parents can meet the Principal on school working days only with prior appointment.
- Parents are requested not to crowd in front of the class, gate or in the ground during dispersal time. Kindly do not try to interact with the teacher at that time as the teacher is busy with the dispersal of all her students in the class. This is only for the safe dispersal of all students at school.
- **Parents can meet the Teachers on Wednesdays after prior permission from the Principal between 03.15 pm and 04.00 pm if they have any concerns regarding their ward.**

School Reports

Periodic reports of the pupil's progress will be issued after each assessment. Parents are requested to sign these reports after careful perusal as the marks obtained by the pupil during the year will have considerable bearing on promotion. School Parent App also provides the provision for the parent to view the various report sheets online. Parents are advised to regularly monitor and encourage their child's progress.

Instructions regarding the payment of fees

Payment of fees will be only through School Parent app. The school fee can be paid in full or in two installments. Online fee payment portal will be open for the academic session in the months of May and October. A fine of Rs.50/- will be charged for defaulters after the above mentioned date. Failure to pay the fees will result in removal of the name of the student from the rolls after which a re-admission fee of Rs.500/- will be charged. Fees once paid will not be refunded under any circumstances.

Promotions

Promotion is granted on the basis of the academic performance of the student. Homework, periodic test and terminal examinations etc. will be taken into account at the time of the annual promotion.

Withdrawals

Withdrawal of students during a school year is not advised. However, if a student is to be withdrawn for reasons beyond the control of the parent/guardian, three calendar months' notice must be given in writing.

Office-bearers of the School Board

Mr. Jacob Kurian - President

Mr. Sujith Jacob Tharakan - General Secretary

Ms. Mary Mathew & Mr. Ninan Verghese - Treasurers

Mr. Vinod Simon - Correspondent

History of the Union Christian School

The Union Christian Association was formed to fulfil the long cherished aspirations and desires of the Christian Community to promote service projects and to serve the needy and the poor in the city of Madras. Its services are open to all irrespective of caste, creed, religion or language.

The objectives include establishment and running of schools, colleges, technical institutions, hospitals and orphanages. Catalysed by a dream of few Christians from Kerala, The Union Christian School was founded in June 1979. The School has grown into one of the best and most reputed institutions in the city. The Union Christian School has an intrinsic spectrum having its own traditions and a distinct culture, separating it from other schools in the city.

Curriculum

The complete CBSE curriculum is being followed for which trained and certified staff are duly appointed.

1. For Classes I and II

Continuous and comprehensive evaluation pattern would be focused with emphasis given on activity based learning, skill development, observations and hands on classroom activities.

2. For Classes III - V

Pattern of assessment given by CBSE for classes III - V will be implemented having two terms i.e., 1st Term and 2nd Term. However, both the terms will be treated separately without including the portion of the 1st term and the 2nd term.

Subject Enrichment Activities:

These are subject-specific activities aimed at enhancing the understanding and skills of the students. These activities will be carried out throughout the term; however, they would be evaluated at the term-end.

Languages:

Aimed at equipping the learners to develop effective listening and speaking skills.

Mathematics:

Maths lab activities will be carried out as per the links given by the CBSE website.

Science:

Practical work and activities in Science will be undertaken as suggested by the NCERT Syllabus and Text Books.

Grading Scale for Scholastic areas (Absolute Grading)

Class VI - VII	
Mark Range	Grade
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
33-40	D
32 & below	E Needs Improvement

CLASS VI-VII

Mode of Exam	Marks	Total
Periodic Test I	20	Reduced to 10 Average of Periodic Test
Periodic Test II	20	
Multiple Assessment (Subject enrichment activity)	5	5
Portfolio	5	5
Total internal assessment marks (IA)	20	20
Term 1 Exam	80	$80+20(IA) = 100$
PT III & IV	20 each	
Multiple Assessment & Portfolio	same as in Term I	
Annual Exam	80	$80+20(IA) = 100$

**Annual Exam - Term II portions + Class VI 10% of Term I Portions,
Class VII 20% Term I Portions**

Class : III - V

Mode of Exam	Marks	Total
Periodic Test I	20	Reduced to 10 Average of PT I & PT II
Periodic Test II	20	
Multiple Assessment (Subject enrichment activity)	5	5
Portfolio	5	5
Total internal assessment marks (IA)	20	20
Term 1 Exam	80	$80+20(\text{IA}) = 100$
PT III & IV	20 each	
Multiple Assessment & Portfolio	same as in Term I	
Annual Exam	80	$80+20(\text{IA}) = 100$

MULTIPLE ASSESSMENT:

Quizzes, Oral Tests, Concept map, Exit cards, Subject Enrichment Activity Visual Expression, Lab works etc.

PORTFOLIO:

Class work, Peer assessment, Self-assessment, Reflections, Narration, Journals, Achievement of the student in the subject etc.

Co-Scholastic Activities:

For the holistic development of the student, co-curricular activities in the following areas be carried out in CBSE affiliated schools by the teachers and will be graded term-wise on a 5-point grading scale.

The aspect of regularity, sincere participation, output and teamwork be the generic criteria for grading in the following co-scholastic activities:

A: Work Education - Work Education refers to skill-based activities resulting in goods or services useful to the community

B: Art Education (Visual & Performing Art)

C: Health and Physical Education (Sports/Martial Arts/Yoga/NCC etc.)

Co-scholastic Areas	Product	Process
Health and Physical Education which includes Work Experience Art Education	Overall fitness Expression, creativity and Aesthetic appeal	Participation, team-spirit, commitment and honest effort Participation, cooperativeness, patience, systematic approach, neatness and cleanliness in work and workplace and devotion and honest effort in work

A - Outstanding | B - Very Good | C - Good D - Fair | E - Average

Building of core values

The students will also be assessed for the discipline which will be based on the factors like attendance, sincerity, behaviour, values, and tidiness, respectfulness for rules and regulations, attitude towards society, nation and others. Grading on Discipline will be done term-wise on a 5-point grading scale (A-E).

School Management Committee

The School Management Committee was constituted comprising of Educationists and people from different walks of life.

Towards A New Horizon

The Board of Management and Staff members are sure that this initiative will help many students in this locality to pursue their education as per the CBSE pattern.

*"When our goals are set, and our wings are strong,
We can surely fly high and reach the sky."*

Tamil Thai Vaazhthu

Neeraarum kadaluduththa nilamadandhai kezhihozugum...

Seeraarum vadhanamena thigazh bharadha kandamidhil...

Thekkanamum adhilsirandha dravidanal thiru naadum...

Thakkasiru pirai nudhalum thari thanarun thilagamume...

Aththilaga vaasanai pol anaithulagum inbamura...

Yeththisayum pugazh manakka irundha perum Thamizhanange!!!
Thamizhanange!!!

Un seerilamai thiramviyandhu seyal marandhu Vazhthudhume!!!
Vazhthudhume!!!
Vazhthudhume!!!

- Manonmaniam Sundaram Pillai

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ் பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிட நல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே !
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ் மணக்க இருந்த பெருந் தமிழணங்கே !
தமிழணங்கே !
உன்சீரிளமைத் திறம் வியந்து
செயல்மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே!
வாழ்த்துதுமே!

-மனோன்மனீயம் பெ. சுந்தரனார்

LEAVE LETTER FORMAT

(For more than three days)

To

The Principal

Union Christian School of Excellence

62, Sakthi Nagar, 2nd Avenue,

Nolambur, Chennai 600037.

Respected madam,

Please grant leave for my ward

..... of Class Sec

from to

Reason:

Signature of the Parent / Guardian

Remarks by Principal:

Note: If the leave is applied for more than 3 days on medical grounds,
then medical certificate should be attached

LEAVE RECORD

Name: **Std** **Sec**

[illegible]

Parents are requested to fill in the leave record in the calendar, duly signed by them, In addition to this, written leave letters must be submitted along with Medical Certificate for long absenteeism on health grounds.

LEAVE RECORD

Name: _____ **Std** _____ **Sec** _____

[illegible]

Parents are requested to fill in the leave record in the calendar, duly signed by them, In addition to this, written leave letters must be submitted along with Medical Certificate for long absenteeism on health grounds.

Prayer is the best armour against all trials

The Best Prayer of All Times

God, grant me the serenity to accept the things I cannot change,
the courage to change the things I can, and the wisdom to know
the difference.

Living one day at a time;

Enjoying one moment at a time;

Accepting hardship as the pathway to peace.

Trusting that He will make all things right if I surrender to His will;
That I may be reasonably happy in this life, and supremely happy
with Him forever in the next.

O Lord Jesus, be with us all through today to help us live as we ought to live.

Be with us at our lessons, so that we may never give up any task,
no matter how hard and difficult it is, until we have mastered
it, so that we will not allow anything to beat us.

Be with us at our games, so that whether we win or lose, we may
play fair so that if we win we may not boast and if we lose we may
not make excuses.

Be with us in the streets, so that we may be a credit to our school
and to our uniform and to those who love us and to ourselves.

Help us be the kind of person you want us to be. This, we ask for
your love's sake.

Amen

O God, all through today help us,

- not to lose our temper even when people and things annoy us.
- not to lose our patience even when things do not come out right the first time.
- not to lose our hope when things are difficult and when learning is hard.
- not to lose our goodness and our honour even when we are tempted to take the wrong way. Help us so to live today that we will have nothing to be sorry for when we go to bed at night.

This we ask in the name of Jesus.

Amen

Help us today, O God,

- to concentrate on our work and not to let our thoughts wander.
- at games, to play hard and to play fair.
- at home, to do our share in the work without grumbling and without having to be asked twice.
- In our leisure time, to enjoy ourselves in such a way that we will do good to ourselves and no harm to others. Help us to make this a happy day for ourselves and for all whom we meet.

This we ask in Jesus' name.

Amen

God, all through today keep us,

- from grumbling and sulking when we do not get our own way,
- from being envious and jealous of others who have what we have not got.
- from doing things with a grumble and a grudge when we are asked to help.
- from making a nuisance of ourselves by being obstinate and bad-tempered.
- All through today, help us make the best of everything that happens, and to do with all our might whatever our hands find to do.

This we ask in the name of Jesus.

Amen

Today, O God make us,

- Brave enough to face the things of which we are afraid.
- Strong enough to overcome the temptations which try to make us do the wrong thing and not to do the right thing.
- Persevering enough to finish every task that is given to us to do. Kind enough always to be ready to help others.
- Obedient enough to obey your voice whenever you speak to us through our conscience.
- Help us, live in purity; To speak the truth; To act in love all through today

This we ask in the name of Jesus.

Amen

June - 2026		
1	Mon	
2	Tue	
3	Wed	
4	Thur	
5	Fri	
6	Sat	
7	Sun	Holiday
8	Mon	
9	Tue	
10	Wed	
11	Thur	
12	Fri	
13	Sat	2nd Saturday - Holiday
14	Sun	Holiday
15	Mon	School Reopens for Pre-KG to Grade VII
16	Tue	
17	Wed	
18	Thur	
19	Fri	National Reading Day
20	Sat	Orientation for Parents (Pre-KG to VII)
21	Sun	Holiday
22	Mon	
23	Tue	
24	Wed	
25	Thur	
26	Fri	Muharram - Holiday
27	Sat	4th Saturday - Holiday
28	Sun	Holiday
29	Mon	
30	Tue	

July - 2026		
1	Wed	
2	Thur	
3	Fri	
4	Sat	
5	Sun	Holiday
6	Mon	
7	Tue	
8	Wed	
9	Thur	
10	Fri	
11	Sat	2nd Saturday - Holiday
12	Sun	Holiday
13	Mon	
14	Tue	
15	Wed	Investiture Ceremony
16	Thur	
17	Fri	
18	Sat	
19	Sun	Holiday
20	Mon	
21	Tue	
22	Wed	
23	Thur	
24	Fri	
25	Sat	4th Saturday - Holiday
26	Sun	Holiday
27	Mon	Periodic Test 1 (Classes III - VII)
28	Tue	World Nature Conservation Day
29	Wed	
30	Thur	
31	Fri	

August - 2026		
1	Sat	
2	Sun	Holiday
3	Mon	
4	Tue	
5	Wed	
6	Thur	
7	Fri	
8	Sat	2nd Saturday - Holiday
9	Sun	Holiday
10	Mon	
11	Tue	
12	Wed	
13	Thur	
14	Fri	
15	Sat	Independence Day
16	Sun	Holiday
17	Mon	
18	Tue	
19	Wed	
20	Thur	
21	Fri	
22	Sat	4th Saturday - Holiday
23	Sun	Holiday
24	Mon	
25	Tue	
26	Wed	Onam/ Milad un-Nabi - Holiday
27	Thur	Periodic Test II (Classes III-VII)
28	Fri	
29	Sat	5 th Saturday - Holiday
30	Sun	Holiday
31	Mon	

September - 2026		
1	Tue	
2	Wed	
3	Thur	
4	Fri	Krishna Jayanthi - Holiday
5	Sat	
6	Sun	Holiday
7	Mon	Teachers' Day Celebration
8	Tue	
9	Wed	World Literacy Day
10	Thur	
11	Fri	
12	Sat	2nd Saturday - Holiday
13	Sun	Holiday
14	Mon	Vinayagar Chaturthi - Holiday
15	Tue	
16	Wed	
17	Thur	
18	Fri	
19	Sat	
20	Sun	Holiday
21	Mon	
22	Tue	
23	Wed	
24	Thur	
25	Fri	
26	Sat	4th Saturday - Holiday
27	Sun	Holiday
28	Mon	First Terminal Exam commences for Classes III - VII
29	Tue	
30	Wed	

October - 2026		
1	Thur	
2	Fri	Gandhi Jayanthi - Holiday
3	Sat	
4	Sun	Holiday
5	Mon	
6	Tue	
7	Wed	
8	Thur	
9	Fri	
10	Sat	2nd Saturday – Holiday
11	Sun	Holiday
12	Mon	
13	Tue	First Terminal Holidays Begin
14	Wed	
15	Thur	
16	Fri	World Food Day
17	Sat	
18	Sun	Holiday
19	Mon	Ayudha Pooja - Holiday
20	Tue	Vijaya Dasami - Holiday
21	Wed	
22	Thur	School reopens after First Term Holidays
23	Fri	
24	Sat	Working Day - Classes VI & VII
25	Sun	Holiday
26	Mon	
27	Tue	
28	Wed	
29	Thur	
30	Fri	
31	Sat	Open Day for Term I - All Classes

November - 2026		
1	Sun	Holiday
2	Mon	
3	Tue	
4	Wed	
5	Thur	
6	Fri	Annual Day - Classes I - VII
7	Sat	
8	Sun	Deepavali - Holiday
9	Mon	
10	Tue	
11	Wed	
12	Thur	
13	Fri	
14	Sat	Children's Day Celebration (Classes I-VII)
15	Sun	Holiday
16	Mon	
17	Tue	
18	Wed	
19	Thur	
20	Fri	
21	Sat	Working Day - Classes VI & VII
22	Sun	Holiday
23	Mon	
24	Tue	
25	Wed	Periodic Test III (Classes III- VII)
26	Thur	
27	Fri	
28	Sat	
29	Sun	Holiday
30	Mon	

December - 2026		
1	Tue	
2	Wed	
3	Thur	
4	Fri	Christmas celebration (Classes I- VII)
5	Sat	Working Day - Classes VI & VII
6	Sun	Holiday
7	Mon	
8	Tue	
9	Wed	
10	Thur	Human Rights Day
11	Fri	
12	Sat	2 nd Saturday – Holiday
13	Sun	Holiday
14	Mon	
15	Tue	
16	Wed	
17	Thur	
18	Fri	
19	Sat	
20	Sun	Holiday
21	Mon	
22	Tue	
23	Wed	School closes for Christmas Holidays
24	Thur	
25	Fri	
26	Sat	
27	Sun	Holiday
28	Mon	
29	Tue	
30	Wed	
31	Thur	

January - 2027		
1	Fri	New Year's Day - Holiday
2	Sat	
3	Sun	Holiday
4	Mon	School reopens after Christmas holidays
5	Tue	
6	Wed	
7	Thur	
8	Fri	
9	Sat	Sports Day Practise (Classes I- VII)
10	Sun	Holiday
11	Mon	
12	Tue	
13	Wed	Sports Day (LKG- VII)
14	Thur	
15	Fri	Pongal - Holiday
16	Sat	Thiruvallur Day- Holiday
17	Sun	Uzhavar Thirunaal - Holiday
18	Mon	Periodic Test IV (Classes III- VII)
19	Tue	
20	Wed	
21	Thur	
22	Fri	
23	Sat	Thaipooosam - Holiday
24	Sun	Holiday
25	Mon	
26	Tue	Republic Day
27	Wed	
28	Thur	
29	Fri	
30	Sat	Working Day - Classes VI & VII
31	Sun	Holiday

February - 2027		
1	Mon	
2	Tue	
3	Wed	
4	Thur	
5	Fri	Annual Expo - Classes I - VII
6	Sat	
7	Sun	Holiday
8	Mon	
9	Tue	
10	Wed	
11	Thur	
12	Fri	Food Festival
13	Sat	2nd Saturday – Holiday
14	Sun	Holiday
15	Mon	
16	Tue	
17	Wed	
18	Thur	
19	Fri	
20	Sat	Working Day - Classes VI & VII
21	Sun	Holiday
22	Mon	
23	Tue	
24	Wed	
25	Thur	
26	Fri	
27	Sat	4th Saturday - Holiday
28	Sun	Holiday

March - 2027		
1	Mon	Annual Exam commences for Classes III - VII
2	Tue	
3	Wed	
4	Thur	
5	Fri	
6	Sat	KG Graduation Day
7	Sun	Holiday
8	Mon	
9	Tue	
10	Wed	Ramzan Holiday
11	Thur	
12	Fri	
13	Sat	
14	Sun	Holiday
15	Mon	
16	Tue	
17	Wed	
18	Thur	
19	Fri	
20	Sat	
21	Sun	Holiday
22	Mon	Result Declaration for Classes III - VII
23	Tue	
24	Wed	
25	Thur	
26	Fri	Good Friday - Holiday
27	Sat	Holy Saturday - Holiday
28	Sun	Easter - Holiday
29	Mon	
30	Tue	
31	Wed	

April - 2027		
1	Thur	School Reopens for all Classes (2027-2028)
2	Fri	
3	Sat	
4	Sun	Holiday
5	Mon	
6	Tue	
7	Wed	
8	Thur	Telugu New Year's Day - Holiday
9	Fri	
10	Sat	2 nd Saturday - Holiday
11	Sun	Holiday
12	Mon	
13	Tue	
14	Wed	Dr. Ambedkar Birthday / Tamil New Year's Day - Holiday
15	Thur	
16	Fri	
17	Sat	
18	Sun	Holiday
19	Mon	Mahavir Jayanthi - Holiday
20	Tue	
21	Wed	
22	Thur	
23	Fri	Last Working Day for all Classes
24	Sat	
25	Sun	
26	Mon	
27	Tue	
28	Wed	
29	Thur	
30	Fri	

RECORD OF COMING LATE TO SCHOOL

Whenever a student comes late to School it will be marked by drawing a circle around the date.
If there are three such marks in a month, the student will be penalised.

JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR
1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9	9
10	10	10	10	10	10	10	10	10	10	10
11	11	11	11	11	11	11	11	11	11	11
12	12	12	12	12	12	12	12	12	12	12
13	13	13	13	13	13	13	13	13	13	13
14	14	14	14	14	14	14	14	14	14	14
15	15	15	15	15	15	15	15	15	15	15
16	16	16	16	16	16	16	16	16	16	16
17	17	17	17	17	17	17	17	17	17	17
18	18	18	18	18	18	18	18	18	18	18
19	19	19	19	19	19	19	19	19	19	19
20	20	20	20	20	20	20	20	20	20	20
21	21	21	21	21	21	21	21	21	21	21
22	22	22	22	22	22	22	22	22	22	22
23	23	23	23	23	23	23	23	23	23	23
24	24	24	24	24	24	24	24	24	24	24
25	25	25	25	25	25	25	25	25	25	25
26	26	26	26	26	26	26	26	26	26	26
27	27	27	27	27	27	27	27	27	27	27
28	28	28	28	28	28	28	28	28	28	28
29	29	29	29	29	29	29	29		29	29
30	30	30	30	30	30	30	30		30	30
	31	31		31		31	31		31	

HOME WORK NOT DONE & BOOK NOT BROUGHT TO CLASS

[illegible]

HOME WORK NOT DONE & BOOK NOT BROUGHT TO CLASS

[illegible]

HOME WORK NOT DONE & BOOK NOT BROUGHT TO CLASS

[illegible]

[illegible]

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[illegible]

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[illegible]

READING RECORD

[illegible]

Students are encouraged to read as many books as possible and record it here.

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COMMUNICATION FROM TEACHERS TO PARENTS

[illegible]

[illegible]

COMMUNICATION FROM TEACHERS TO PARENTS

[illegible]

[illegible]

COMMUNICATION FROM TEACHERS TO PARENTS

[illegible]

[illegible]

COMMUNICATION FROM TEACHERS TO PARENTS

[illegible]

[illegible]

COMMUNICATION FROM TEACHERS TO PARENTS

[illegible]

[illegible]

COMMUNICATION FROM TEACHERS TO PARENTS

[illegible]

[illegible]

TIME TABLE FOR CLASS - KG

DAYS	1	2	3		4	5
ASSEMBLY 8:30AM TO 8:40AM	08:40AM TO 09:20AM	09:20AM TO 10:00AM	10:00AM TO 10:40AM	10:40AM TO 10:50AM	10:50AM TO 11:30AM	11:30 AM TO 12:10 PM
MON				BREAK		
TUE						
WED						
THU						
FRI						

TIME TABLE FOR CLASS - I-V

MORNING SESSION				AFTERNOON SESSION					
DAYS	1	2	3	10:40 AM TO 10:50 AM - BREAK					
ASSEMBLY 8:30 AM TO 8:40 AM	8:40 AM TO 9:20 AM	9:20 AM TO 10:00AM	10:00 AM TO 10:40 AM	4	5	6	12:50 PM TO 1:20 PM - LUNCH		
				10:50 AM TO 11:30 AM	11:30 AM TO 12:10 AM	12:10 AM TO 12:50 PM	7	8	9
MON									
TUE									
WED									
THU									
FRI									

TIME TABLE FOR CLASS - VI-VII

MORNING SESSION				AFTERNOON SESSION												
DAYS	1	2	3	10:40 AM TO 10:50 AM - BREAK												
ASSEMBLY 8:30 AM TO 8:40 AM	8:40 AM TO 9:20 AM	9:20 AM TO 10:00AM	10:00 AM TO 10:40 AM													
MON																
TUE																
WED																
THU																
FRI																

